



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

ANGELICA ALLEN-McMILLAN, Ed.D.  
*Acting Commissioner*

August 8, 2022

Mr. Roger Leon, Superintendent  
765 Broad Street  
Newark, New Jersey 07102

Dear Mr. Roger Leon,

This is to notify you that the nonpublic school, Heichal Hatorah, has been approved by the New Jersey Department of Education (NJDOE) as a recipient of the FY2023 Teach STEM Classes in Nonpublic Schools grant. This grant is available to nonpublic schools that have formed a partnership with a public school teacher employed by a school district and their school district. The grant program provides additional remuneration for public school teachers to teach STEM classes in nonpublic schools during hours mutually agreed upon by the partnering teacher, school district and nonpublic school. The grant award is based on the application submitted by the nonpublic school on March 31, 2022, in partnership with Charles Galligan, who is employed by your district, and the signed agreements. The approved grant award for Charles Galligan is \$16,357.12, which is based on the teacher's 2021-22 employment contract with your district at an hourly rate of \$78.64, and a maximum of 208 hours of teaching. The final grant award will be calculated based on the teacher's hourly rate from their 2022-23 employment contract and the actual hours taught at the nonpublic school, not to exceed the maximum hours listed above.

Following this letter is a Statement of Assurance that must be signed and returned to [NonpublicSTEMGrant@doe.nj.gov](mailto:NonpublicSTEMGrant@doe.nj.gov) **no later than August 31, 2022.**

[N.J.S.A. 18A:6-137 et seq.](#) states the following:

- Approved grant funds shall be allocated by the Department of Education to the school district of each eligible teacher participating in the program. The school district shall use the funds to provide compensation to a participating eligible teacher pursuant to this subsection. The commissioner shall establish the amount of each grant awarded for an eligible teacher, subject to the following:

- A participating teacher shall receive an amount equal to the teacher’s annual salary as calculated on a per-hour basis multiplied by the number of hours the teacher teaches STEM classes at a nonpublic school under the program.
- Payments received by a participating teacher under the grant program shall not be considered “compensation” under N.J.S.18A:66-2.

### **Accounting and Payment Process**

Grant funding for the teacher will be reimbursed by the NJDOE to the district in two payments: for teaching that occurs from July 1, 2022 through January 31, 2023, and then again for teaching that occurs from February 1, 2023, through June 30, 2023. The school district will need to collect timesheets from the teacher that must be signed by the chief administrator of the nonpublic school to verify hours of STEM teaching at the school. After completion of the first project period (Jan. 31, 2023) and the end of the fiscal year (June 30, 2023), the school district must submit to the Office of Finance a payroll expenditure report, including the teacher’s name, payroll dates and amounts paid. The NJDOE will provide reporting instructions at a later date. The NJDOE will then reimburse the school district for the hours the teacher worked at the nonpublic school.

Revenue to the school district for this grant should be recorded in special revenue fund in new revenue code 20-3212 “Nonpublic Teacher STEM Grant,” new line number 762, in the special revenue fund “Revenue from State Sources” section. Appropriations should be recorded in fund 20 in new program code 481, for “Nonpublic Teacher STEM Grant,” in functions and objects as allowed by the grant program. The total expenses under this program will be recorded on new appropriation line 88135.

If you have any questions or concerns, please contact Greg Kocher at [NonpublicSTEMGrant@doe.nj.gov](mailto:NonpublicSTEMGrant@doe.nj.gov).

Sincerely,



Jessani Gordon, Director  
Interdistrict School Choice and Nonpublic School  
Programs

c: Christopher Irving, Acting Assistant Commissioner – Division of Field Support and Services  
Paula Bloom, Acting Executive Director – Division of Field Support and Services



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FY2023 Teach STEM Classes in Nonpublic Schools Grant Award to District Teachers
Statement of Assurances for Districts

As the duly authorized chief school administrator of the school district in which Charles Galligan is employed, I am aware that the New Jersey Department of Education (Department) has approved the application submitted on March 31, 2022, for Heichal Hatorah (Nonpublic School) to form a partnership with Charles Galligan (Teacher) to teach STEM classes at the nonpublic school in FY2023 at such times and during such hours mutually agreed upon by the teacher, nonpublic school, and school district, which may include hours beyond regular public school day hours such as extended day, evening, or weekend programming. The teacher’s salary, number of teaching hours, and maximum award amount are specified in the award notification letter dated August 8, 2022. I certify that Newark shall:

- Submit to the Office of Finance all required documents to support the amounts paid to the teacher grantee for teaching that occurs from July 1, 2022 through January 31, 2023, and then again for teaching that occurs from February 1, 2023, through June 30, 2023. The Department will reimburse the district based on the teacher’s hourly salary, as indicated in the attached notification letter, and hours worked.
Fully comply with the statute (N.J.S.A. 18A:6-137 et seq.) governing the grant program, noting the following provisions:
Approved grant funds shall be allocated by the Department of Education to the school district of each eligible teacher participating in the program. The school district shall use the funds to provide compensation to a participating eligible teacher pursuant to this subsection. The commissioner shall establish the amount of each grant awarded for an eligible teacher, subject to the following:
A participating teacher shall receive an amount equal to the teacher’s annual salary as calculated on a per-hour basis multiplied by the number of hours the teacher teaches STEM classes at a nonpublic school under the program.
Payments received by a participating teacher under the grant program shall not be considered “compensation” under N.J.S.A. 18A:66-2.

District Name

Signature of Chief School Administrator
(Electronic signature is acceptable)

Date

Name and Title of Chief School Administrator