

STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY UNSPECIFIABLE SERVICE

TO: Members of the Governing Body

FROM: Mary Leigh Harvey, Director Student Support Services-Office of Student Life

DATE: March 20, 2025

SUBJECT: This is a contract for WEB DuBois Scholars Institute at Princeton University

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: WEB DuBois Scholars Institute

Cost: \$187,500.00

Duration: Grades 7&8 June 22, 2025-July 26, 2025 Grades 9-11 June 29, 2025-July 26, 2025

Purpose: The WEB DuBois Scholars Institute will provide leadership, scholarship, and advanced academic services in STEM, reading, writing, ethics, and race-ethnicity for 15 middle and 15 secondary students.

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done.

The leadership academy aims to nurture the development of leaders/scholars in the social sciences and humanities. Important issues highlighted in these courses include the examination of social problems, public policy, and social theory. Self-knowledge, analytical thinking, and cooperative problem solving are also emphasized. Courses offered to enrolled in this academy may include a seminar on WEB DuBois, Race & Social Stratification, and Contemporary Issues in the Middle East.

2. Describe in detail why the contract meets the provisions of the statute and rules:

While on the campus of Princeton University, students attending the WEB DuBois Scholars Summer Institute will receive instruction in university level courses from university professors, post-doctoral fellows, and doctoral candidates from top research universities and institutes throughout the country. The program aims to sharpen students' research and quantitative analysis skills, as well as writing, verbal, and critical reading skills through diverse high-level academic courses. Current NBOE students in grades 7-11 that are entering grades 8, 9, 10, 11, and 12 in the Fall of 2025 are eligible to participate. Students entering grades 8 and 9 in the fall are considered Pre-Scholars and students entering 10, 11, and 12 are considered Scholars.

3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:

The WEB DuBois Scholars Institute provides leadership, scholarship, community service, and entrepreneur training along with exposure to science and technology for high achieving youth attending middle and secondary school. It was founded with an aim to develop a cadre of brilliant leaders/activist scholars with a commitment to contributing their talents for the betterment of others by solving major problems facing our society. The scholar of the Institute are encouraged to be leader/activist that define personal success in terms of their talents on the well-being of others, especially members of underserved communities.

4. Describe the informal solicitation of quotations:

The vendors Columbia University and New York University (NYU) were engaged via email for proposals. Columbia University didn't respond. New York University's offerings weren't selected as the programs were only for 2 weeks.

The program cost varied. NYU is a 2 week program for \$3,984.00 per high school student and the WEB program is a 5 week program at a cost of \$7,000 per high school student. As it relates to the middle school program at NYU, it is for 2 weeks at a cost of \$3,760.00 whereas WEB is \$5,500 for 4 weeks.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,

Name


(Signature)

Title Director, Student Support Services
Office of Student Life

(Original to be retained by governing body's Clerk with the affirmed copy of the resolution; signed duplicate to be kept by appropriate official.)
10-02-02

W.E.B. Du Bois Scholars Summer Institute at Princeton University

Apply today!

Students can choose to participate in 1 of 5 academies:

Pre-Scholar Academies:

Junior Achiever's Academy (rising 8th graders)

Fellows Academy (rising 9th graders)

Scholar Academies (rising 10th – rising 12th graders):

Pre-Med/Medical Science Academy

Engineering Academy

Leadership Academy

More Information: [Academies*](#)



Program Duration:

Pre-Scholars: 4 weeks- July 29th – July 26th | 2025

Scholars: 5 weeks – June 22nd – July 26th | 2025

During the summer, students take rigorous university level classes throughout the day Monday-Thursday. Fridays are reserved for trips. On the weekends students participate in free-time, leadership workshops and guest lectures. [Activities](#)
Students are required to stay in a Princeton University dorm during the program (including weekends).

Criteria & Eligibility:

COVID-19 Vaccination & Bivalent Booster Required**

Current 7th-11th Grader

3.0 Overall GPA

[Application](#)

Latest Report Card

Transcript

300 Word Essay (Required for Scholar Applicants Only):

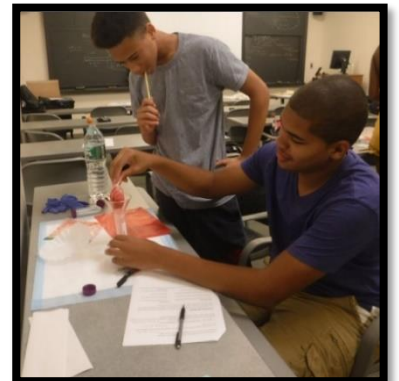
Prompt: Why do you wish to participate in the Institute?

Describe your education and career goals, community service activities and/or leadership roles you have performed.

[Criteria & Eligibility](#)

A personal laptop is required for participation in the program.

Orientation & Screening Program at Princeton University for Semi-finalists: April 12, 2025



Program Cost

Thanks to the generous sponsorship of Newark Public Schools (NPS) District, the program cost for accepted NPS students will be covered. Space is limited.

Application & Supplementary Materials Deadline: April 2, 2025



W.E.B. DuBois
Scholars Institute

Visit our full website for more information: www.duboisscholars.org | admissions@duboisscholars.org | 609-955-0666

*Each academy may include at least one online course to accompany the standard in-person courses hosted on campus.

**To protect the health and safety of all participants, all applicants must present proof of COVID-19 vaccination and the updated bivalent booster in support of their application. In addition, regular COVID-19 testing will be conducted throughout the course of the program for the overall health of participants. In the event of a major surge in COVID-19 cases prior to or during the Summer Institute, the W.E.B. Du Bois Scholars Institute reserves the right to pivot from in-person programming to an alternate online program to better protect the health and safety of everyone involved.



The 2025 W.E.B. Du Bois Scholars Institute Request for Applications: Announcement

The Institute is held on the campus of Princeton University from **June 22-July 26, 2025**. Founded in the summer of 1988, the W.E.B. Du Bois Scholars Institute provides scholarship and leadership training for high-achieving youth. Each year for more than 35 years, the overall average SAT score for our W.E.B. Du Bois Scholars has been significantly higher than national norms. Approximately 99% of the participants attend college and graduate. An overwhelming majority of them attend highly selective colleges and universities.

Additionally, the Institute is proud to have nurtured two awardees of the prestigious Rhodes Scholarship, the international postgraduate award for students to study at the University of Oxford. In 2017 Jordan Thomas, a former Public & International Affairs major at Princeton University, achieved this award. Jordan joins the ranks of Carla Peterman, current lead Commissioner of the California Public Utilities Commission, who achieved this award in 1999. The Institute prides itself in the development of all our scholars to pursue greatness not only personally but also academically and professionally. It is accomplishments, such as these, that are encouraged and strengthened at the Summer Institute.



While in residence at the Summer Institute, participants receive between four and five weeks of rigorous instruction in university level courses taught by university professors, post-doctoral fellows, and doctoral candidates from top research universities and institutions throughout the country. The Institute aims to sharpen students' research and quantitative analysis skills, as well as writing, verbal, and critical reading skills through a diversity of high-level academic courses. Current 7th-11th graders, students entering the Eighth, Ninth, Tenth, Eleventh and Twelfth grades in the fall of 2025 are eligible to participate. Students entering eighth and ninth grade by fall of 2025 are considered Pre-Scholars. Students entering tenth, eleventh and twelfth grades by fall of 2025 are considered Scholars. Thanks to the generous sponsorship of the Newark Public Schools District, the program cost for accepted students will be covered by the district. Space is limited, so early and prompt submission of materials is highly recommended. **The application and supplementary materials submission deadline is April 2, 2025 for NPS Students.**

Please note, to protect the health and safety of all participants, all applicants must present proof of COVID-19 vaccination and the updated bivalent booster in support of their application. In addition, regular COVID-19 testing will be conducted throughout the course of the program for the overall health of participants. In the event of a major surge in COVID-19 cases prior to or during the Summer Institute, the W.E.B. Du Bois Scholars Institute reserves the right to pivot from in-person programming to an alternate online program to better protect the health and safety of everyone involved.

The W.E.B. Du Bois Scholars Institute provides leadership, scholarship, community service, and entrepreneur training along with exposure to science and technology for high-achieving youth attending middle and secondary schools. It was founded with an aim to develop a cadre of brilliant leaders/activist scholars with a commitment to contributing their talents for the betterment of others by solving major problems facing our society. The scholars of the Institute are encouraged to be leaders/activist that define personal success in terms of the impact of their talents on the well-being of others, especially members of underserved communities.

Each summer at Princeton University, we convene a body of talented middle and high school students from around the country, and in some cases throughout the world. While all students take courses that enhance their aforementioned skills, the Institute offers a unique system of Academies, allowing each individual to pursue a specific course of study- from Engineering to Social Science-during the summer. Each academy may include at least one online course to accompany the standard in-person courses. Not only does the Institute prepare students academically and socially for college, but it also provides them tools to navigate bureaucracies in institutions of higher learning and have a positive impact upon the challenging political, social, and economic landscape of the times.



To download applications and get information about requirements, cost, scholarships, curriculum, residential living, and deadlines click on the link duboisscholars.org/apply

Sincerely,

Sherle L. Boone, Ed.D.
Founder/Chief Executive officer/President
W.E.B. Du Bois Scholars Institute at Princeton University
Professor Emeritus of Psychology, William Patterson University



W.E.B. DuBois
Scholars Institute

Quote #211

From:

W.E.B. Du Bois Scholars Institute

174 Nassau Street Suite 360

Princeton, NJ 08542

609-955-0666

For:

Newark Public Schools

765 Broad Street, 3rd Floor

Newark, NJ 07102

Date: March 14, 2025

Description

The Institute will provide leadership, scholarship and advanced academic services in STEM, reading, writing, ethics and race/ethnicity for fifteen (15) 9th -11th grade students from the Newark Public Schools (NPS) District during the residential 2025 Summer Institute at Princeton University. The Summer Institute will operate from June 22nd-July 26th for 9th-11th grade students. The cost is \$7,000 per student. Costs are all inclusive of tuition, room and board, field trips, books, staffing and insurance. The total cost for all fifteen (15) students is **\$105,000.00.**

Total: \$105,000.00

For questions regarding this quote, please call Crystal Watson (Senior Program Manager) at 609-759-1560 or email admissions@duboisscholars.org.



W.E.B. DuBois
Scholars Institute

Quote #210

From:
W.E.B. DuBois Scholars Institute
174 Nassau Street Suite 360
Princeton, NJ 08542
609-955-0666

For:
Newark Public Schools
765 Broad Street, 3rd Floor
Newark, NJ 07102

Date: March 14, 2025

Description

The Institute will provide leadership, scholarship and advanced academic services in STEM, reading, writing, ethics and race/ethnicity for fifteen (15) 7th-8th grade students from the Newark Public Schools (NPS) District during the residential 2025 Summer Institute at Princeton University. The Summer Institute will operate from June 29th-July 26th for 7th-8th grade students. The cost is \$5,500 per each 7th-8th grade student. Costs are all inclusive of tuition, room and board, field trips, books, staffing and insurance. The total cost for all fifteen (15) students is **\$82,500.00.**

Total: \$82,500.00

For questions regarding this quote, please call Crystal Watson (Senior Program Manager) at 609-759-1560 or email admissions@duboisscholars.org.