



Program Agreement  
between  
Community FoodBank of New Jersey, Inc.  
and  
\_\_\_\_\_

This Program Agreement (this "Agreement"), dated as of 06/16/2021 (the "Effective Date") is between the Community FoodBank of New Jersey, Inc. (CFBNJ) as known as (Partner) and \_\_\_\_\_ for NJ SNAP-Ed nutrition and fitness education programming.

Unless earlier terminated as provided herein, the Initial term of this agreement shall be for a period of one (1) year as the Effective Date. Thereafter, unless earlier terminated as provided herein, the term of this agreement shall automatically renew for successive one (1) year terms, unless a party provides notice to the other party at least ninety (90) days in advance of the end of the then in effect term that it does not wish to renew the terms of this agreement. The term, as described in this paragraph, shall be deemed to be the "Program Term".

**I. Purpose & Scope**

The purpose of this Agreement is to provide information on NJ SNAP-Ed program efforts and identify the rights and obligations of \_\_\_\_\_ and CFBNJ. The foregoing shall be deemed to be the "Program".

**II. \_\_\_\_\_ Responsibilities Under This Agreement**

\_\_\_\_\_ agrees to the following for the duration of the Program Term:

- Site(s): \_\_\_\_\_ will provide the following site(s) for the Program: \_\_\_\_\_ (collectively, the "Site"). The Site will include all utilities necessary for the Site and the Program. \_\_\_\_\_ will be responsible for security with respect to the Site. \_\_\_\_\_ represents that the Site meets SNAP-Ed eligibility criteria, serving a low-income population in which at least 50% of clients are SNAP-eligible or is a school/after-school program with at least 50% of the student body participating in the free/reduce school lunch program. CFBNJ will have access to all common areas to carry out the Program if classes are conducted in person.
- Communication: Provide a minimum of one (1) qualified staff person to act as the primary point of contact with CFBNJ. This staff person will ensure notice of class/meeting cancellations and/or delays at least twenty-four (24) hours before any scheduled NJ SNAP-Ed workshop/event/meeting.



- Supervision: Provide a minimum of one (1) qualified staff person/teacher to be responsible for the supervision of the participants. This includes addressing any negative behavior that may arise during the class/activity.
- Participation: Commit to implementing Direct Education classes and Policy, Systems, Environmental (PSE) change strategies which will be achieved through monthly technical assistance meetings, the creation and implementation of an action plan and completion of associated assessment tool(s).
- Promotion and Recruitment: Promote and recruit all participants for workshops to ensure that at least six to twenty (6-20) attendees for adult classes and at least eight to twenty (8-20) attendees for children/teens classes are in attendance during the workshop series. Provide regular reminders to class participants to promote attendance at NJ SNAP-Ed classes at least 2 weeks in advance and within 48 hours (about 2 days) in advance of each class. The goal is to engage the same attendees each week throughout the duration of the workshop series. Due to the demand for NJ SNAP-Ed programming, CFBNJ reserves the right to cancel a workshop series at a Site if two or more classes are cancelled on less than 24 hours' notice or if a workshop has 6 or fewer participants.
- Facility: For in person classes, provide space, tables, and chairs for the following:
  - Comfortably and safely accommodate up to twenty-five (25) people in space that is conducive for class learning;
  - Provide access to a sink suitable for washing produce, pots, and handling utensils;
  - Access to electric outlets equipped to handle the voltage from countertop cooking equipment such as a blender or hot plate;
  - Safe parking near entrance of the facility;
  - Ensure kitchen and class areas are clean and empty of other groups 45 minutes prior to class start time and until 30 minutes after class end time.
- Documentation: Provide signed Agreement prior to the start of NJ SNAP-Ed workshop series, and any required program documentation specified by CFBNJ and as dictated by NJ SNAP-Ed (such as attendance sheets, permission slips, online registration list, etc.).
- Allergen Notice: For education workshops or any other workshops where food and/or drink will be ingested, it is \_\_\_\_\_'s responsibility to ensure that any allergens and/or food items that violate a participant's or attendee's dietary restrictions are not to be consumed by such participant or attendee and that there is no cross contamination during the Program. \_\_\_\_\_ must determine if any program participants or attendees have allergies or dietary restrictions which would prohibit them from being exposed to and/or from participating in the associated CFBNJ/NJ SNAP-Ed workshop. If such instances, \_\_\_\_\_ must (a) immediately inform CFBNJ in writing, (b) identify and separate the applicable food/drink items so that the applicable participants or attendees will not be



affected, or do not order such food/drink items at all, and (c) if requested by CFBNJ after receipt of the written notice as contemplated by (a), restrict attendance by such participants and attendees. If a recipe cannot be completed without a potential allergen, \_\_\_\_\_ must notify CFBNJ in writing and at least 48 hours in advance of a scheduled workshop to request an alternative ingredient. If no alternative ingredient is available, CFBNJ may cancel the workshop. \_\_\_\_\_ will be solely responsible for having each participant and attendee sign a waiver and release as a condition to such participant's or attendee's participation in any CFBNJ/NJ SNAP-Ed program or workshop (including any such forms provided by CFBNJ), but in no event shall the signing of such waiver and release (or lack thereof) affect or mitigate the Site's responsibilities under this Agreement, including under this Section.

### **III. CFBNJ Responsibilities**

**CFBNJ will provide the following to \_\_\_\_\_ during the Program Term:**

- **Communication:** Provide regular communication via phone and email by a CFBNJ Staff Member regarding the Program. This will include details related to Program duration, target age group/grade level, staff arrival/departure times, room needs (including space to prepare foods or conduct physical activity, if necessary), and a complete listing of any foods that will be prepared.
- **Preparation:** Provide and prepare all class/event related materials including educational materials and food for cooking demonstrations and taste-testing. CFBNJ Staff and trained staff, Nutrition Educators, will arrive to set up at least 15 minutes prior to the scheduled start time. CFBNJ will provide \_\_\_\_\_ with notice of class cancellations or delays.
- **Workshop Instruction:** Nutrition Educators will implement workshops. CFBNJ will provide participants with all NJ SNAP-Ed lesson materials. Cooking supplies and equipment will be provided by NJ SNAP-Ed for all in-person workshops. Registration links and virtual class links will be provided by NJ SNAP-Ed unless otherwise agreed upon.
- **Workshop Clean-up:** Nutrition Educators will clean-up any workshop materials remaining after the workshop.
- **Documentation:** If needed, CFBNJ will provide all necessary paperwork for completion, including pre- and/or post-surveys participants for related workshop series.



#### IV. Miscellaneous: Intentionally omitted

- ~~Limitation of Liability: As a material inducement to CFBNJ agreeing to conduct the Program, \_\_\_\_\_ hereby agrees that CFBNJ shall not be liable (whether based on contract, indemnification, warranty, tort, strict liability or otherwise) to the site or any third party or other party for any damages whatsoever, including without limitation, special, indirect, incidental, consequential, punitive, exemplary or direct damages resulting from any act or omission in any way associated with this Agreement, except to the extent that CFBNJ is found liable for gross negligence or intentional misconduct, in which case CFBNJ shall not be liable for any special, indirect, incidental, consequential, punitive, or exemplary damages.~~
- Termination. Notwithstanding any provision of this Agreement to the contrary, (a) CFBNJ's obligation to provide the Program is subject to available funding, and CFBNJ may cancel the Program and terminate this Agreement upon no less than 15 days' prior notice to \_\_\_\_\_ if sufficient funding for the Program is no longer available to CFBNJ, and (b) without limiting the foregoing, CFBNJ shall have the right to cancel the Program and terminate this Agreement at any time upon no less than 45 days' prior notice to \_\_\_\_\_.
- Independent Contractor. This Agreement is not intended, and shall not be construed, to create an employment relationship, partnership, or other such association as between the parties hereto. CFBNJ is an independent contractor of \_\_\_\_\_, and \_\_\_\_\_ is an independent contractor of CFBNJ.
- ~~Intentionally Omitted~~  
~~Hold Harmless: \_\_\_\_\_ shall indemnify, defend and hold harmless CFBNJ, its officers, directors, trustees, employees, representatives, and affiliates from and against all claims, damages, losses, and expense for injuries to or loss of life to or loss of use of property, including but not limited to reasonable attorney's fees, arising out of or resulting from the performance of \_\_\_\_\_'s obligations under this Agreement, provided that \_\_\_\_\_ shall not have any responsibility under this clause if such claim, damage, loss or expense is caused by the gross negligence or intentional misconduct of CFBNJ.~~
- Entire Agreement: This Agreement constitutes the entire between among the parties concerning the subject matter hereof and supersedes all prior agreements, understandings, memoranda, or other such communications, whether written or oral, concerning such subject matter.
- Assignment: No party may assign this Agreement or otherwise delegate its obligations hereunder without the prior approval of the other party.



- Amendments: This Agreement shall not be modified, except by a writing signed by the parties hereto.
- Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey without giving effect to conflict of law rules.
- Use of CFBNJ's Name and NJ SNAP-Ed: \_\_\_\_\_ is prohibited from using CFBNJ's or NJ SNAP-Ed's name, logo, mark, or any other identifying symbol as a business reference, in advertising or sales promotion, or in any publicity matter without CFBNJ's prior written consent.

It Is Mutually Understood and Agreed by and Between the Parties that:

		<b>CFBNJ Point of Contact:</b>
	<b>Point of Contact:</b>	
<b>Name:</b>		
<b>Title:</b>		
<b>Phone:</b>		
<b>Email:</b>		
<b>Signature:</b>		
<b>Date:</b>		

*Please list at least one:*

	<b>Alternate Point of Contact (1):</b>	<b>Alternate Point of Contact (2):</b>
<b>Name:</b>		
<b>Title:</b>		
<b>Phone:</b>		
<b>Email:</b>		

"This institution is an equal opportunity provider. This material was funded by USDA's Supplemental Nutrition Assistance Program - SNAP in cooperation with New Jersey Department of Health and New Jersey Department of Human Services. The Community FoodBank of New Jersey will not discriminate against any person because of race, age, sex, color, sexual orientation, physical or mental disability, religion, ancestry or national origin, marital status, genetic information, political affiliation, and gender identity or expression."



#### IV. Miscellaneous:

- Indemnification: In addition to any liability or obligation to the Board that may exist under any other provision of this MOU or by statute or otherwise, Partner shall be liable to and hereby agrees to indemnify, save and hold harmless the Newark Board of Education, the Superintendent, its Board and any of its employees, agents and representatives from and against any and all damages, lawsuits, claims, liabilities and expenses, including reasonable attorney's fees and court costs, which the school district or the Board may sustain, be subject to or be caused to incur by virtue of or as a result of any settlement approved by Partner or of an adverse determination of any claim, demand, suit, proceeding, action or cause of action for any matter or claim that arises as a result of this MOU and the work performed under them including but not limited to any negligence or willful misconduct of Partner its agents, servants, employees, officers, partners, consultants or subcontractors.
- Termination. Notwithstanding any provision of this Agreement to the contrary, (a) CFBNJ's obligation to provide the Program is subject to available funding, and CFBNJ may cancel the Program and terminate this Agreement upon no less than 15 days' prior notice to the Board if sufficient funding for the Program is no longer available to CFBNJ, and (b) without limiting the foregoing, CFBNJ shall have the right to cancel the Program and terminate this Agreement at any time upon no less than 45 days' prior notice to the Board. The term of this MOU shall be for the 2021-22 school year. The Board may terminate this MOU for any reason and without penalty upon ten (10) days written notice.
- Independent Entities. None of the provisions of the MOU are intended to create nor shall be deemed or construed to create any relationship between the parties hereto other than that of independent entities contracting with each other solely for the purposes of effecting the provisions of the MOU. Neither of the parties, hereto, nor any of their respective officers, directors or employees, shall be construed to be the agent, employee or the representative of the other.
- Funding: This MOU is not a commitment of funds. No monies will be exchanged between the parties for the services rendered or received. It is expressly understood by the parties that the Board's voluntary participation in this MOU does not require any monetary payment of any kind from the Board in exchange for the services being provided by Partner, its subcontractor, agent, or representative under this MOU.
- Criminal History Background Checks: Partner shall ensure that each worker(s), subcontractors(s), agent(s) and representative(s) assigned to a school location or to a project involving contact with children has had a criminal history background check, and that said check indicates that no criminal history record information exists on file in either the Identification Division of the Federal Bureau of Investigation or the State Bureau of Identification which would disqualify said employee from employment pursuant to N.J.S.A. 18A:6-7.1 et seq. Partner must ensure that said background checks are performed no later than thirty (30) days



after execution of this MOU. The services under this MOU shall not begin or proceed until Partner complies with the requirements of this section. Failure to ensure that criminal history background check(s) are performed within said time limitation shall be deemed a material breach of this agreement by Partner, and as such, serves as a basis for the Newark Board of Education to immediately terminate this MOU.

- **Confidentiality:** Partner and/or its agents agree to maintain all staff and student information confidentially in accordance with all New Jersey state and federal laws and regulations, including but not limited to, the Children's Online Privacy and Protection Act ("COPPA"), the federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Family Educational Rights and Privacy Act ("FERPA"), Federal Regulations (42 CFR-Part 2 and 42 CFR-Parts 160 & 164), and the N.J. Children of Substance Abusers Legislation of 1999 (N.J.S.A. 18A:40A-7.1). To the extent that any services are performed by Partner virtually using the internet or some other remote means of electronic transmission, Partner shall ensure that any online internet providers, platforms or other remote means of electronic transmission that it may use to deliver said services are sufficiently secure and adequately safeguard student information, is compliant with all relevant state and federal laws including COPPA, and must be compatible with and comply with the technical requirements of the Board's computer network and/or must be on a Board pre-approved online platform.
- **Insurance:** Partner shall procure and maintain for the duration of the MOU commercial insurance against claims for injuries to persons and/or damages to property which may arise from or in connection with the performance of work hereunder by Partner, or its agents, representatives, employees, or subcontractors. Partner represents and warrants that all work provided hereunder will be performed by persons who are licensed, certified, and experienced to furnish the Board with these services. This MOU shall be contingent upon proof of insurance coverage for the entire term, notwithstanding that the Newark Board of Education may accept any in place of coverage at the time of the execution of this agreement which may be due to expire prior to the completion date of this agreement.

The Newark Board of Education is to be added as an **additional insured** but only as our interests may appear on all Certificates of Insurance as indicated below.

#### MINIMUM SCOPE AND LIMITS OF INSURANCE

- A. Comprehensive General Liability Insurance including Completed Operations Coverage, covering bodily injury, personal injury and property damage. Limits of Liability shall be not less than \$1,000,000 Combined Single Limit.
- B. Workers' Compensation and Employers Liability Insurance as required by the State Law of New Jersey.



- C. Commercial Automobile Liability Insurance, with limits of liability not less than \$1,000,000 Combined Single Limit.
- Compliance with Board Policies and Procedures: Partner shall ensure that each worker(s), subcontractors(s), agent(s) and representative(s) assigned to a school location or to a project involving contact with children will comply with the Board's Conduct policy as well as all local, state and federal laws and regulations, including those related to public health. Partner also agrees to abide by any safety regulations, executive orders and/or state mandates that may be issued by any state or federal agency governing and/or relating to maintaining the public health and safety including, but not limited to, the use of temperature checks, masks, gloves, mandatory vaccinations, and social distancing. Should any of Partner's worker(s), subcontractors(s), agent(s) and/or representative(s) violate any Board policy or public health and safety policy, the Board retains the right to request and have Partner remove said worker(s), subcontractors(s), agent(s) and representative(s) from the school location and/or the program altogether.
  - Entire Agreement: This Agreement constitutes the entire between among the parties concerning the subject matter hereof and supersedes all prior agreements, understandings, memoranda, or other such communications, whether written or oral, concerning such subject matter.
  - Assignment: No party may assign this Agreement or otherwise delegate its obligations hereunder without the prior approval of the other party.
  - Amendments: This Agreement shall not be modified, except by a writing signed by the parties hereto.



**Community FoodBank of New Jersey (CFBNJ) School Site Addendum.**

This Addendum stipulates all sites listed below would be subject to all points approved on agreement dated 06.16.2022 between Newark Board of Education and CFBNJ:

This is valid for the following School year(s): 2022-2023

Site Name	Site Address	City	Zip	Site Contact Name	Site Contact's email	Site Contact's phone	Alt Contact Name	Alt Contact Email	Alt Contact Phone	Date Entered (Internal Use Only-MM/DD/YYYY Initials)
1 <sup>st</sup> Avenue School	214 1st Avenue	Newark	07107	Jenna Sandman	<a href="mailto:jsandman8816@gmail.com">jsandman8816@gmail.com</a>	(646) 992-2010				
Abington Avenue School	209 Abington Avenue	Newark	07107	Alejandro Echevarria		(973) 268-5230				
American History High School	74 Montgomery Street	Newark	07103	Allison DeVaughn		(973) 733-6903				
Ann Street School	30 Ann Street	Newark	07105	Linda J Richardson		(973) 465-4890				
Ann Street Annex	55 Komom Street	Newark	07105	Linda J Richardson		(973) 465-4890				
Arts High School	550 Martin Luther King Jr. Boulevard	Newark	07102	Dr. Maria J. Ortiz		(973) 733-7391				
Avon Avenue Elementary School	219 Avon Avenue	Newark	07108	Charity Haygood		(973) 733-6750				
Bard Early College High School	321 Bergen Street	Newark	07103	Dr. Carla Stephens		(973) 733-8363				
Barringer High School	90 Parker Street	Newark	07104	Dr. Jose Aviles		(973) 268-5125				
Belmont Runyon School	1 Belmont Runyon Way	Newark	07108	Dr. Deneen Washington		(973) 733-6920				
Benjamin Franklin School	42 Park Avenue	Newark	07104	Amy B. Panitch		(973) 268-5250				
Bruce Street School	333 Clinton Place	Newark	07112	Kyle Thomas		(973) 705-3952				

Camden Street School	281 Camden Street	Newark	07103	Samuel Garrison		(973) 733-6994				
Central High School	246 18 <sup>th</sup> Avenue	Newark	07108	Dr. Maria J. Ortiz		(973) 733-6897				
Chancellor Avenue School	321 Chancellor Avenue	Newark	07112	Dr. Shakirah Harrington		(973) 705-3870				
Cleveland Elementary School	388 Bergen Street	Newark	07108	Gerald A. Samuels		(973) 733-6944				
Dr. E. Alma Flagg School	150 3 <sup>rd</sup> Street	Newark	07107	Ganiat Rufai		(973) 268-5190				
Dr. Marion A. Bolden Student Center	230 Broadway	Newark	07103	(Not listed on directory)		(973) 412-1910				
Dr. William H. Horton School	291 North 7 <sup>th</sup> Street	Newark	07107	Hamlet Marte		(973) 268-5260				
Eagle Academy for Young Men	279 Chancellor Avenue	Newark	07112	Semone Morant		(973) 705-3847				
Early Childhood Center- Central	70 Montgomery Street	Newark	07103	Jeanne Ramirez		(973) 733-7257				
Early Childhood Center- North	228 Ridge Street	Newark	07104	Jeanne Ramirez		(973) 268-5112				
Early Childhood Center- South	255 Chancellor Avenue	Newark	07104	Jeanne Ramirez		(973) 705-3860				
Early Childhood Center- West	26 Speedway Avenue	Newark	07106	Jeanne Ramirez		(973) 351-2040				
East Side High School	238 Van Buren	Newark	07105	Dr. Mario Santos		(973) 465-4900				
East Ward Elementary School	104 Oliver Street	Newark	07105	Rosa Monterio-Inacio		(973) 522-4036				
Elliott Street Elementary School	721 Summer Avenue	Newark	07104	Daniel Guerra	<a href="mailto:dguerra@nps.k12.nj.us">dguerra@nps.k12.nj.us</a>		Aspen Jennings	<a href="mailto:a1jennings@nps.k12.nj.us">a1jennings@nps.k12.nj.us</a>	(908) 481-6613	

Fourteenth Avenue School	186 14 <sup>th</sup> Avenue	Newark	07103	Armando Cepero		(973) 733-6940				
George Washington Carver School	333 Clinton Place	Newark	07112	Kyle Thomas		(973) 705-3800				
Harriet Tubman Street	504 South 10 <sup>th</sup> Street	Newark	07103	Angela Davis		(973) 733-6934				
Hawkins Street School	8 Hawkins Street	Newark	07105	Alejandro Lopez		(973) 465-4920				
Hawthorne Avenue School	428 Hawthorne Avenue	Newark	07108	H. Grady James IV		(973) 705-3960				
Ivy Hill Elementary School	107 Ivy Street	Newark	07106	Dorrice Rayam-Johnson		(973) 351-2121				
John F Kennedy School	311 South 10 <sup>th</sup> Street	Newark	07103	Jill Summers-Phillips		(973) 733-6788				
Lafayette Street School	205 Lafayette Street	Newark	07105	Maria Merlo		(973) 465-4860				
Lafayette Street School- Annex I	212 Lafayette Street	Newark	07105	Diana Pereira		(973) 465-4869				
Lafayette Street School-Annex at St. James	187 Elm Street	Newark	07105	Yolanda Severe		(973) 522-4085				
Lincoln School	87 Richelieu Terrace	Newark	07106	Hillary Dow		(973) 374-2290				
Louise A. Spencer School	66 Muhammed Ali Avenue	Newark	07108	Karla Venezia		(973) 733-6931				
Luis Munoz Marin School	663 Broadway	Newark	07104	Zoe Zschack	<a href="mailto:zzschack@nps.k12.nj.us">zzschack@nps.k12.nj.us</a>	(973) 268-5330	Meghan Yergan	<a href="mailto:myergan@nps.k12.nj.us">myergan@nps.k12.nj.us</a>		
Malcolm X	80 Johnson Avenue	Newark	07108	Dr. Maria J. Ortiz		(973) 733-6760				

Shabazz High School										
McKinley School	1 Colonnade Place	Newark	07104	Melanie Dos Santos	<a href="mailto:m2dossantos@nps.k12.nj.us">m2dossantos@nps.k12.nj.us</a>	(908) 376-6336	Fanny Terrones	<a href="mailto:fterrones@nps.k12.nj.us">fterrones@nps.k12.nj.us</a>		
Michelle Obama Elementary School	186 14 <sup>th</sup> Avenue	Newark	07103	LaShanda Gilliam						
Mount Vernon School	142 Mount Vernon Place	Newark	07106	Camille Findley-Browne		(973) 374-2090				

NJ Regional Day	334 Lyons Avenue	Newark	07112	Jennifer Mitchell		(973) 705-3820				
Newark Evening High School	150 Newton Street	Newark	07103	Dr. Dorothy Handfield		(973) 733-8765				
Newark School of Data Science & Information Technology	746 Sanford Avenue	Newark	07106	Dr. Liana M. Summey						
Newark School of Fashion and Design	239 Woodside Avenue	Newark	07104	Sakina Pitts						
Newark School of Global Studies	24 Crane Street	Newark	07104	Nelson Ruiz		(908) 248-2165				
Newark Vocational High School	301 West Kinney Street	Newark	07103	Dr. Maria J. Ortiz		(973) 733-8792				
Oliver Street School	86 Oliver Street	Newark	07105	Luis Henriques		(973) 465-4870				
Park Elementary School	120 Manchester Place	Newark	07104	Sylvia Esteves		(973) 268-5999				
Peshine Avenue School	433 Peshine Avenue	Newark	07112	Malcom X Outlaw		(973) 705-3890				

Quitman Street School	21 Quitman Street	Newark	07103	Larry Ramkissoon		(973) 733-6947				
Ridge Street School	735 Ridge Street	Newark	07104	Maryann Flores	<a href="mailto:mflores@nps.k12.nj.us">mflores@nps.k12.nj.us</a>		Ashley Menniti	<a href="mailto:amenniti@nps.k12.nj.us">amenniti@nps.k12.nj.us</a>		
Rafael Hernandez Elementary School	345 Broadway	Newark	07104	Natasha Pared		(973) 481-5004				
Roberto Clemente Elementary School	257 Summer Avenue	Newark	07104	Dr. Claudio Bararan		(973) 268-5291				
Salome Urena Elementary School	284 First Avenue	Newark	07107	Filipa Silva	<a href="mailto:fsilva@nps.k12.nj.us">fsilva@nps.k12.nj.us</a>	(973) 412-1171	Sandra Marques	<a href="mailto:smarques@nps.k12.nj.us">smarques@nps.k12.nj.us</a>		
Science Park High School	260 Norfolk Street	Newark	07103	Dr. Maria Ortiz		(973) 733-8689				
Sir Isaac Newton Elementary	150 Newton Street	Newark	07103	Frances Finazzo		(973) 733-8765				
South 17 <sup>th</sup> Street School	619 South 17 <sup>th</sup> Street	Newark	07103	Clarence Allen		(973) 374-2570				
South Street School	44 Hermon Street	Newark	07105	Sandra Cruz		(973) 465-4880				
Speedway Avenue	701 South Orange Avenue	Newark	07106	Dr. Shakirah Harrington		(973) 374-2740				
Sussex Avenue School	307 Sussex Avenue	Newark	07107	Ryshan Johnson		(973) 268-5200				
Technology High School	187-223 Broadway	Newark	07104	Edwin Reyes		(973) 481-5962				
Thirteenth Avenue School - Promise Youth University Nita M. Lowey 21st CCLC Program	359 13 <sup>th</sup> Avenue	Newark	07103	Shanequa Evans	<a href="mailto:se176@Newark.rutgers.edu">se176@Newark.rutgers.edu</a>	(973) 508-7264	Marquise Guzman	<a href="mailto:mig36@newark.rutgers.edu">mig36@newark.rutgers.edu</a>		

University High School	55 Clinton Place	Newark	07108	Genique FlournoyHamilton		(973) 351-2010				
Weequahic High School	279 Chancellor Avenue	Newark	07112	Barbara De Nose	<a href="mailto:bdenose@nps.k12.nj.us">bdenose@nps.k12.nj.us</a>	(973) 705-3920	Michael De Antonio	<a href="mailto:mdeantonio@nps.k12.nj.us">mdeantonio@nps.k12.nj.us</a>	(973) 7053903	
West Side High School	403 South Orange Avenue	Newark	07103	Akbar Cook		(973) 733-6977				
Wilson Avenue School	19 Wilson Avenue	Newark	07105	Margarita Hernandez		(973) 465-4910				

	<div></div>
	<b>Point of Contact:</b>
<b>Name:</b>	
<b>Title:</b>	
<b>Phone:</b>	
<b>Email:</b>	
<b>Signature:</b>	
<b>Date:</b>	

Please list the sites that are going to receive intervention immediately at the top of the list and highlight them. These sites must list one main contact and one alternative contact.

Dawn Haynes

CFB NJ Representative