



Board Finance Committee Meeting
Daniel Gonzalez, Chairperson
Thursday, November 17, 2022
5:30 pm

Committee Report

Location	Date	Time
WebEx	November 17, 2022	5:30pm
Board Members		
Daniel Gonzalez	A'Dorian Murray-Thomas	
Hasani Council		
Committee Liaison & Superintendent Representative		
Valerie Wilson		
Other District Staff		
Krystle Whitlock	Wilma Davis	
Elvis Matos	Zondria Bey	
Sherelle Spriggs	Nicole Krenz-Malacre	
Meeting Summary		
<p>The Finance Committee convened for its monthly meeting on Thursday, November 17, 2022, at 5:32 pm. The meeting began with Budget Director Elvis Matos presenting the Quarterly Forecast.</p> <p>Mr. Matos gave details on FY 22-23, Quarter 1 Forecast. This forecast is providing a status on the District's current financial condition. This forecast does not include any of the Grant Funding such as ESSER I, II, or III. The FY 21-22 unaudited actual expenses which are subject to change once the audit is completed in December 2022. For FY 21-22 net change is \$46 million. The original budget for the current fiscal year (22-23), the operating budget is \$1,226,969,311. The District anticipates savings of approximately \$9.0M through the first quarter. Potential Risks are currently unknown. The next quarterly forecast is in February, which will include more in-depth forecasting.</p> <p>Ms. Valerie Wilson, SBA proceeded to present this month's agenda items as well as an NJQSAC update, the ARP Spending Analysis, ESSER II Spending Analysis, and Year 3 Quarter 1 Strategic Plan Highlights and Deliverables. Several Agenda items were discussed, such as:</p> <p>The Award of Design Consultant Services for Emergent and/or Capital Projects, which helps utilize ESSER funds on Architectural designs was discussed. Board member A'Dorian Murray-Thomas questioned if in the foreseeable future are any mechanisms in place to adjust normal income/revenue post-COVID-19 surplus funding. Ms. Wilson did respond we already have been planning now to make a continuous effort to spend our budget on non-occurring items. Such as the twelve hundred new smartboards that have been installed, technology updates, and contactless water fountains. Any available funds we have are being utilized now. The Submission of the Comprehensive Maintenance Plan, which ensures schools are being maintained. The Continued Used of Temporary Classrooms, which mentions all the schools that use additional educational spaces. The Aviation Institute of Maintenance</p>		



Roger León
Superintendent

Newark Board of Education

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Purchasing Reference, which is a new program that will be utilized in Career and Technological Education (CTE), helps students in high school to take aviation courses and earn certifications. Board Member Hasani Council requested comparisons of vendors for this program. The Authorization of District Travel is being used proactively and efficiently. Those who need reimbursement must meet ALL designed deadlines and submit a request to the County if needed.

SBA Wilson gave an update on NJQSAC. The Board reviewed the District performance indicators of the five areas, and the declaration page and passed a resolution. All three items were submitted to the NJDOE Homeroom as required. This action moves the District to the next step in the process in preparation for the on-site visit.

The District will continue working on water fountains that are not operable but have been tested. Meanwhile, the District has been installing contactless water fountains in several schools and will continue this process using district staff and a contractor. The Office of Education Technology implemented the Edulastic platform to provide educators with a more robust platform for gathering student data to support informed decision-making on groupings, lesson planning, and lesson pacing.

The Office of Pupil Transportation has been working diligently to start a new program with NJ TRANSIT that allows High School students to receive a monthly bus pass instead of bus tickets. With this monthly bus pass students will be able to use it outside of school for after-school or weekend jobs, athletic activities, etc. This program will effectively start on January 3, 2023, for all high schools.

The meeting concluded with presentations on ESSER II Spending Analysis and ARP Spending Analysis update.

The meeting was successfully adjourned at 7:01 pm.

Finance & Operations

Item: Newark Board of Education Operating Accounts Checks – October 2022

Lead(s): Valerie Wilson, School Business Administrator

Priority: 1
Strategy: 1.2

Comments:

Authorization for Operating Account checks. Check numbers 647898 through 649142 dated October 1, 2022 through October 31, 2022 in the amount of \$92,182,703.08 represent obligations of the Newark School District and are being processed to expedite payment to the vendors.

Item: Individuals with Disabilities Act, Part B (IDEA-B)

Lead(s): Valerie Wilson, School Business Administrator

Priority: 1
Strategy: 1.2

Comments:

Individuals with Disabilities Education Act, Part B (IDEA-B) is a federally funded program designed to ensure that children with disabilities, including children aged three through five, have access to a free appropriate public education to meet each child’s unique needs and prepare each child for further education, employment, and independent living. The grants will be used to fund salaries of district employees, supplemental salaries for after-school and summer programs, instructional and non-instructional supplies, professional services, Special Olympics, Preschool Disabled, proportionate share services to non-public schools, and Early Intervening Services to address the needs of students identified at risk. IDEA Basic Amount: \$11,055,578. IDEA Preschool amount: \$ 343,114.



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Item: Individuals with Disabilities Act, Part B (IDEA-B)	
Lead(s): Valerie Wilson, School Business Administrator	Priority: 1 Strategy: 1.2

Comments:

Individuals with Disabilities Education Act, Part B (IDEA-B) is a federally funded program designed to ensure that children with disabilities, including children aged three through five, have access to a free appropriate public education to meet each child's unique needs and prepare each child for further education, employment, and independent living. The carryover funds will be used for after-school and summer programs, instructional and non-instructional supplies, professional services, Special Olympics, Preschool Disabled, proportionate share services to non-public schools, and Early Intervening Services to address the needs of students identified at risk. Subject to the availability of funds. IDEA Basic Carryover Amount: \$2,391,670. IDEA Preschool Carryover Amount: \$144,558.

Item: Secretary Report- September 2022	
Lead(s): Pablo Canela, Executive Controller	Priority: 1 Strategy: 1.2

Comments:

The Secretary accounts are in balance and reconciled. All reports are in compliance with NJ laws.

Item: Treasurer Report – November 2022	
Lead(s): Pablo Canela, Executive Controller	Priority: 1 Strategy: 1.2

Comments:

The Treasurer accounts are in balance and reconciled. All reports are in compliance with NJ laws.

Item: Transfer Report – September 2022	
Lead(s): Pablo Canela, Executive Controller	Priority: 1 Strategy: 1.2

Comments:

The Transfer accounts are in balance and reconciled. All reports are in compliance with NJ laws.

Item: Payroll Summary for 10/7/2022 and 10/21/2022	
Lead(s): Pablo Canela, Executive Controller	Priority: 1 Strategy: 1.2

Comments:

Payroll is issued every two weeks. The summaries reflected on the attachments are all of the information associated with the pays for those specific periods and months.



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Item: Acceptance of : Robert Wood Johnson Foundation Grant	
Lead(s): Valerie Wilson, School Business Administrator	Priority: 6 Strategy: 6.1

Comments:

Robert Wood Johnson (RWJ) Foundation founded in 1972, located in Princeton, New Jersey, is the nation’s largest philanthropic organization dedicated exclusively to improving health and healthcare in the United States. Superintendent León participated on a panel during the RWJ visit to Newark as part of their 50th Anniversary commemoration and Robert Wood Johnson Foundation has awarded the Newark Board of Education \$25,000. The Office of the Superintendent will determine how the funding will be used in alignment with district needs. The grant funding is for the 2022-2023 school year. Therefore, the Newark Board of Education accepts the grant from the Robert Wood Johnson Foundation in the amount of \$25,000.

Item: Donation by Arts High School Class of 1972	
Lead(s): Valerie Wilson, School Business Administrator	Priority: 6 Strategy: 6.1

Comments:

Arts High School Class of 1972 recently celebrated their 50th class reunion and raised \$1,500. Art’s High School Class of 1972 would like to donate the funds to Arts High School for the school to use in any areas of need. The grant funding is for the 2022-2023 school year. Therefore, the Newark Board of Education accepts the grant from the Robert Wood Johnson Foundation in the amount of \$1,500.

Item: Authorization District Travel	
Lead(s): Valerie Wilson, School Business Administrator	Priority: 1 Strategy: 1.1

Comments:

The Newark Board of Education identifies professional development activities that are provided through conference, conventions, and workshops. The attached list of professional development activities has been reviewed and recommended by the District Superintendent. The professional development costs, which includes registration, transportation, lodging, meals and reimbursement as per the attached list is \$36,279.30.

Item: Early Childhood Wrap Around Enhancement Grant	
Lead(s): Valerie Wilson, School Business Administrator	Priority: 1 , 5 Strategy: 1.2 , 5.6

Comments:

The Newark Board of Education - Office of Early Childhood submission of the Wrap Around Services Enhancement Grant for FY 2023. The Office of Early Childhood was allocated \$716,674 to reduce family cost sharing for before-school, after-school and summer "wrap-around" child care. The Newark Wrap Around Services Enhancement Grant will fund in-district, Head Start, Private Providers and Private agencies serving before and after care for preschool enrolled students throughout the city of Newark. The Office of Early Childhood is required to submit to the Board for approval to receive the NJ Department of Education (NJDOE) - Division of Early Childhood and Family Engagement Wrap Around Enhancement Grant. The Advisory Board hereby approves the FY2023 Newark Wrap Around Services Enhancement Grant.



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Purchasing	
Item: Aviation Institute of Maintenance Purchasing Reference 9614	
Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing	Priority: 2 Strategy: 2.6

Comments:

Newark Board of Education desires to improve and expand education programs beyond high school. The Newark Board of Education desires to enter into a contract with the Aviation Institute of Maintenance to offer aviation related courses for students. The Newark Board of Education is authorized to enter into an agreement for extraordinary unspecifiable services in accordance with N.J.S.A.18A:18A-5a. The contract shall be for a two (2) year period with the option to renew for one (1) additional two (2) year period. The recommendation for award of term contract has been reviewed and approved by Dr. Maria Ortiz, Assistant Superintendent and Havier Nazario, Chief of Staff. Newark Board of Education accepts and approves the award of term contract for student participation in aviation courses for the 2022-2023 and 2023-2024 school years with the option to renew for one (1) additional two (2) year period as follows: Aviation Institute of Maintenance, Teterboro, NJ at a cost not to exceed \$560,000.00

Provides students with the opportunity to take aviation relates courses and earn aviation related certifications while in high school. Subject to the availability of funds.

Item: Amendment of Repairs and Heating Pumps including Circulating Pumps, Condensate Pumps, Sewer Ejector Pumps and Related Accessories Contract 9337R	
Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing	Priority: 1 Strategy: 1.5

Comments:

In response to the COVID-19 National Declaration of Emergency bids were electronically received on Tuesday, December 7, 2021, after public advertisement for Repairs to Heating Pumps including Circulating Pumps, Condensate Pumps, Sewer Ejector Pumps and Related Accessories, request for bids were issued to fifty-eight (58) vendors with three (3) vendors responding. The Newark Board of Education approved the original contract during the December 21, 2021 Board Meeting for a two (2) year period of December 21, 2021 through December 20, 2023, with an option to renew for one (1) successive two (2) year period. The Newark Board of Education awarded multiple contracts to ensure the District has sufficient contractors to perform all the required work in an expeditious manner. Additional funds are needed to ensure all school properties have fully operational heating pumps for the 2022-2023 heating season. The Newark Board of Education desires to amend the current contract increasing the award value from an amount not to exceed of two hundred thousand dollars (\$200,000.00) to four hundred fifty thousand dollars (\$450,000.00). The recommendation for amendment of term contract was reviewed and approved by Vincent Hutcheson, Director of Project Control and Krystle Whitlock, Assistant School Business Administrator. the Newark Board of Education hereby accepts and approves the amendment of term contract for Repairs to Heating Pumps Including Circulating Pumps, Condensate Pumps, Sewer Ejector Pumps and Related Accessories for a two (2) year period of December 21, 2021 through December 20, 2023 with an option to renew for one (1) successive two (2) year period from a cost not to exceed of two hundred thousand dollars (\$200,000.00) to four hundred and fifty thousand dollars (\$450,000.00) as follows: Award Priority 1 Longo Electrical Mechanical, Inc, Wharton, NJ. Award Priority 2 Magic Touch Construction Company, Inc., Keyport, NJ.



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Item: Award of Design Consultant Services for Emergent and/or Capital Projects Contract 9484

Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing

Priority: 1
Strategy: 1.5

Comments:

In response to the COVID-19 National Declaration of Emergency proposals were electronically received on Friday, September 30, after public advertising for Design Consultant Services for Emergency and/or Capital Projects, request for proposals were issued to twenty-four (24) vendors with eleven (11) vendors responding. This request for proposal is 100% set-aside for certified Minority Owned Business Enterprise (MBE) and/or Women Owned Business Enterprise (WBE) and/or Small Business Enterprise (SBE) businesses. Proposals were evaluated by staff members of the Newark Board of Education and the committee selected the finalists identified below as the best qualified vendors based on their response to the District's request for proposal. The contract shall be for a two (2) year period with an option to renew for one (1) additional two (2) year period or for the length of time authorized and necessary for the completion of the actual construction of a single project in accordance with N.J.S.A.18A:18A-42(k) accordance with NJSA 18A:18A-2(y), the proposal submitted by DiGroup Architecture is rejected and deemed non-responsive for failure to submit a signed proposal. The recommendation for award of term contracts has been reviewed and approved by Carlos Edmundo, Interim Executive Director of Facilities Management and Krystle Whitlock, Assistant School Business Administrator. the Newark Board of Education accepts and approves the award of term contracts for Design Consultant Services for the period of November 22, 2022 through November 21, 2024 with an option to renew for one (1) additional two (2) year period. Provides pre-design services, design services and construction administration services for emergent and capital projects. Subject to the availability of funds.

Item: Change Order One to Roof and Cornice Replacement Water Infiltration and Repair of Related Damage at Wilson Avenue School Annex Contract 9292

Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing

Priority: 1
Strategy: 1.5

Comments:

In response to the COVID-19 National Declaration of Emergency bids were electronically received on Tuesday, April 20, 2021 after public advertisement for Roof and Cornice Replacement Water Infiltration and Repair of Related Damage at Wilson Avenue School Annex, request for bids were issued to twenty-five (25) vendors with six (6) vendors responding. The Newark Board of Education awarded a contract to Pravco, Inc., 245 Wescott Dr., Rahway, NJ 07065 during the May 27, 2021 Board Meeting in the amount of \$387,100.00 with a requested contingency allowance in the amount of \$77,420.00. Change order one addresses additional masonry repairs at the base of the building. The cost of change order one is eighteen thousand one hundred twenty-six dollars (\$18,126.00). Change order one was reviewed and approve by Carlos Edmundo, Interim Executive Director of Facilities Management and Krystle Whitlock, Assistant School Business Administrator. Therefore, the Newark Board of Education accepts and approves change order one in the amount of \$18,126.00 increasing the contract value to 405,226.00. Remaining contingency will be \$59,294.00. Subject to availability of funds.



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Item: Amendment of Service , Repair, and Installation of Gymnasium Equipment Contract 9420

Lead(s): Sherelle Spriggs, Director
of Support Services, Purchasing

Priority: 1
Strategy: 1.2

Comments:

In response to the COVID-19 National Declaration of Emergency bids were received electronically on Friday, October 29, 2021 after public advertisement for Service, Repair, and Installation of Gymnasium Equipment, bids were issued to eight (8) vendors with four (4) vendors responding. The original contract was approved at the November 23, 2021 Board Meeting for a two (2) year term of November 23, 2021 through November 22, 2023 with an option to renew for one (1) successive two (2) year period. The Newark Board of Education desires to amend the current contract increasing the award value from \$450,000.00 to \$1,000,000.00 to provide continuous service, repair and installation of gymnasium equipment as needed. The recommendation for amendment of term contract was reviewed and approved by Carlos Edmundo, Interim Executive Director of Facilities Management and Krystle Whitlock, Assistant School Business Administrator. the Newark Board of Education hereby accepts and approves the amendment of term contract for Service, Repair, and Installation of Gymnasium Equipment for a two (2) year period of November 23, 2021 through November 22, 2023 with an option to renew for one (1) successive two (2) year period to the following vendor: Tri-State Folding Partitions, Chestnut Ridge, NY at a cost not to exceed from \$450,000.00 to \$1,000,000.00.

Item: Award of Student Transportation Services To and From School Contract 9616

Lead(s): Sherelle Spriggs, Director
of Support Services, Purchasing

Priority: 1
Strategy: 1.2

Comments:

In response to the COVID-19 National Declaration of Emergency bids were electronically received on Wednesday, November 9, 2022, after public advertisement for Student Transportation Services To and From School, request for bids were issued to eighty-eight (88) vendors with forty-one (41) vendors responding. In accordance with N.J.S.A.18A:18A-2(y), five (5) bids were rejected and deemed unresponsive for failure to submit a signed bid or failure to submit required bid documents. Pursuant to NJSA 18A:39-1, the District is required to provide transportation to and from school to elementary school pupils who live more than two miles from their public school of attendance or secondary school pupils who live more than two and a half miles from their public school of attendance. All tie bids were awarded to the bidder with the lowest increase/decrease cost per mile. Twenty-two (22) vendors are recommended for award of one hundred and one (101) routes, see attached award analysis and award summary. The contract is for a two (2) year period commencing December 5, 2022 with the option to renew for two (2) additional one (1) year periods. The contract award shall include an additional ten percent allowance for necessary route modifications. The contract award for 23-24 school year will include 182 school days for a grand total of \$6,602,395.80 including an additional ten percent allowance for necessary route modifications. The recommendation for award of term contracts has been reviewed and approved by Quanika Dukes-Spruill, Executive Director of Pupil Transportation. the Newark Board of Education accepts and approves the award of term contracts for Student Transportation Services To and From school for a two (2) year period with the option to renew for two (2) additional one (1) year periods commencing December 5, 2022. 101 routes awarded for a grand total contract award not to exceed \$4,448,799.30 including a ten percent route modification allowance for the 2022-2023 school year. 101 routes awarded for a grand total contract award not to exceed \$6,602,395.80 including a ten percent route modification allowance for the 2023-2024 school year.



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Item: Award of Principal Pipeline Development Contract 9599

Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing

Priority: 1 , 4

Strategy: 1.4 , 4.3

Comments:

In response to the COVID-19 National Declaration of Emergency proposals were electronically received in accordance with NJSA 18A:18A-4.5 on Wednesday, October 26, 2022 after public advertisement for Principal Pipeline Development. Request for proposals were issued to four (4) vendors with two (2) vendors responding. The Newark Board of Education seeks to contract with a leadership development organization that specializes in the development of school-based instructional leaders. This organization shall serve as a strategic partner as the District develops its own school leader pipeline. The Purpose of the pipeline is to recruit, hire and retain qualified school leaders. Proposals were evaluated by staff members of the Newark Board of Education. The contract term is December 1, 2022 through December 31, 2023. The recommendation for award of term contract has been reviewed and approved by Dr. Yolanda Mendez, Assistant Superintendent of Human Resources. the Newark Board of Education accepts and approves the award of term contract for Principal Pipeline Development commencing December 1, 2022 through December 31, 2023 as follows: New Leaders, Inc., New York, NY at a cost not to exceed \$251,275.00

Item: Award of High School Expanded Learning Service Contract 9598

Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing

Priority: 2

Strategy: 2.6

Comments:

In response to the COVID-19 National Declaration of Emergency proposals were electronically received in accordance with NJSA 18A:18A-4.5 on Thursday, November 3, 2022 after public advertisement for High School Expanded Learning Services. Request for proposals were issued to four (4) vendors with four (4) vendors responding. In accordance with N.J.S.A.18A:18A-2(y), the proposal submitted by West Side High School Alumni Association is rejected and deemed unresponsive as this vendor failed to submit a signed proposal as prescribed in the request for proposal specifications. The Newark Board of Education desires highly qualified service providers for in school, out of school, and summer expanded learning. Proposals were evaluated by staff members of the Newark Board of Education. The contract is for a two (2) year period of December 1, 2022 through November 30, 2024 with an option to renew for one (1) successive two (2) year period. The recommendation for award of term contract has been reviewed and approved by Dr. Maria Ortiz, Assistant Superintendent. Newark Board of Education accepts and approves the award of term contract for High School Expanded Learning Services for a two (2) year period of December 1, 2022 through November 30, 2024 with an option to renew for one (1) successive two (2) year period as follows: A. Be The Changemakers Inc, Teaneck, NJ at a cost not to exceed \$640,400.00 B. The Dr. Muhammad Experience Inc., Newark, NJ at a cost not to exceed \$676,000.00 C. Voices International Publications, St. Albans, NY at a cost not to exceed \$666,048.00.



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Item: Amendment of English as a Second Language Teaching Endorsement Courses Contract 9474R	
Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing	Priority: 1 Strategy: 1.4

Comments:

In response to the COVID-19 National Declaration of Emergency proposals were electronically received in accordance with NJSA 18A:18A-4.5 on Thursday, March 17, 2022 after public advertisement for English as a Second Language Teaching Endorsement Courses, request for proposals were issued to two (2) vendors and available for download on the Newark Board of Education’s website with one (1) vendor responding. The Newark Board of Education approved the rejection of the sole proposal received at the March 24, 2022 Board meeting as the sole proposal received substantially exceeded our cost estimates. The Newark Board of Education re-advertised and proposals were electronically received in accordance with NJSA 18A:18A-4.5 on Friday, April 22, 2022 after public advertisement for English as a Second Language Teaching Endorsement Courses, the request for proposal was issued to one (1) vendor and available for download on the Newark Board of Education’s website with one (1) vendor responding. The Newark Board of Education seeks a contract with an accredited institution of higher education to provide state approved Teacher of English as a Second Language (ESL) courses for teachers to meet the eligibility requirements outlined by the New Jersey Department of Education for an ESL Certification Endorsement Code: 1475, and courses for a Bilingual-Bicultural Certification Program. The Newark Board of Education approved the contract during the May 26, 2022 Board Meeting for a three (3) year period of May 26, 2022 through May 25, 2025 with an option to renew for one (1) successive two (2) year period. The Newark Board of Education desires to amend the contract for inclusion of Reading Specialist Endorsement Code: 3310 courses. The recommendation for amendment of term contract has been reviewed and approved by Dr. Mary Ann Reilly, Assistant Superintendent of Teaching and Learning, and Samantha Lott-Velez, Assistant Superintendent. the Newark Board of Education accepts and approves the amendment of term contract for English as a Second Language Teaching Endorsement Courses to include Reading Specialist Endorsement Code: 3310 courses for a three (3) year period of May 26, 2022 through May 25, 2025 with an option to renew for one (1) successive two (2) year period as follows: Montclair State University, Montclair, NJ at a cost not to exceed from \$857,250.00 to \$1,607,205.00 (additional \$750,000.00).



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Item: Renewal of Social Emotional Learning and Mental Health Counseling Contract 9130R1	
Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing	Priority: 2 Strategy: 2.1, 2.3

Comments:

Proposals were received on Tuesday, November 21, 2019 after public advertisement for Professional Development in Social Emotional Learning, Mental Health Counseling Services for Students, Social Emotional Curriculum Development, and Infusion of Key Instructional Practices into Existing and Developing Curricula, request for proposals were issued to nineteen (19) vendors with fourteen (14) vendors responding. Newark Board of Education desires to provide a pool of pre-qualified professional development service providers to support educators and school leaders in evidence-based social emotional learning techniques that support significant academic gains and healthy student behaviors. The Newark Board of Education approved the award of contract during the December 17, 2019 Board Meeting for a three (3) year term of December 17, 2019 through December 16, 2022 with an option to renew for one (1) successive two (2) year period. The Newark Board of Education desires to exercise its sole renewal option for a two (2) year period of December 17, 2022 through December 16, 2024. The renewal of each term contract shall not exceed \$500,000.00 annually and any resultant contract will not guarantee services. The Newark Board of Education is not responsible for services performed without an authorized purchase order, and only the issuance of a purchase order authorizes the performance of services. The recommendation for renewal of term contracts has been reviewed and approved by Maria Ortiz, Assistant Superintendent, and Dr. MaryAnn Reilly, Assistant Superintendent of Teaching and Learning. the Newark Board of Education accepts and approves the renewal of term contracts for pre-qualified vendors to provide Social Emotional Learning and Mental Health Counseling services for a two (2) year period of December 17, 2022 through December 16, 2024 at an annual amount not to exceed of five hundred thousand dollars (\$500,000.00) per vendor.

Item: Minute Menu Systems KidKare Software Purchasing Reference 9622	
Lead(s): Sherelle Spriggs, Director of Support Services, Purchasing	Priority: 1 Strategy: 1.2

Comments:

Newark Board of Education currently utilizes and desires to continue to utilize Minute Menu Systems’ Kid Kare software for management of the Child and Adult Care Food Program (CACFP). In accordance with NJS.A 18A:18A-5a (19), the District is authorized to award a contract without public advertising for the provision or performance of goods and services for the support or maintenance of proprietary computer software and hardware. The contract term is November 22, 2022 through June 30, 2023. The recommendation for award of term contract was reviewed and approved by Dr. Julianne Bello, Director of Extended Day Programs. that the Newark Board of Education accepts and approves the award of term contract for Minute Menu Systems KidKare Software from November 22, 2022 through June 30, 2023 as follows: Minute Menu Systems LLC, Richardson, TX at a cost not to exceed \$38,025.00.



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Facilities	
Item: Submission of the Comprehensive Maintenance Plan	
Lead(s): Valerie Wilson, School Business Administrator	Priority: 1 Strategy: 1.5

Comments:

Pursuant to N.J.A.C. 6A:26A the New Jersey Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its public school facilities. The required maintenance activities as listed in the attached document for the various school facilities of the Newark Board of Education are consistent with these requirements. All past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid. Newark Board of Education hereby accepts and authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Newark Board of Education in compliance with the New Jersey Department of Education requirements. EXPLANATION: To provide a Comprehensive Maintenance Plan as required by the New Jersey Department of Education.

Item: Continued Use of the Temporary Classroom Units and Leased Facilities	
Lead(s): Valerie Wilson, School Business Administrator	Priority: 1 Strategy: 1.5

Comments:

The Mission Statement of the Newark Board of Education recognizes the unique and diverse needs of Newark Students, as well as the mandate to provide “programs that provide and motivate a variety of interests and abilities for every student based on his or her needs”. The Newark Board of Education has identified the need to establish quality Alternative Education Programs accessible to all Newark students based on their goals and needs. Newark Board of Education continues to revise and develop academic programs, establishing Alternative Education Programs in each Region. Newark Board of Education has established the following locations to provide additional educational space while establishing other educational programs in the District. Temporary Classroom Units were installed and funded by the New Jersey School Development Authority (NJSDA). Justification for the use of each Temporary Classroom Unit and Facilities listed below is the continued use of classroom spaces to offset the Newark Board of Education needs for students. The Newark Board of Education recognizes and approves the facilities listed above as alternative educational facilities for the school year 2022-2023.

Meeting Adjourned	
The Committee agreed to move all Resolutions Forward to The Full Board	YES
Miscellaneous	<ul style="list-style-type: none"> • ESSER II Spending Analysis Update <ul style="list-style-type: none"> - ARP Spending Analysis Update • NJQSAC Update • TND: 2020-2030 Year 3 Quarter 1 Highlights/Deliverables • Quarterly Forecast
Adjournment Time	7:05 pm
Minutes Submitted By	Nicole Krenz-Malacre